

POSITION TITLE:	Registered Dietitian
REPORTS TO:	Production Manager
POSITION TYPE:	Part-time Freelance Contractor
LOCATION:	Calgary, Alberta

About Us:

Calgary Meals on Wheels improves the food security and well-being of our community by preparing and delivering nutritious, quality, and affordable meals. Each day approximately 4,500 nutritious meals are produced and delivered through an engaged network of employees, volunteers, and donors.

The Position:

The Registered Dietitian (RD) position is a valuable member of our Production team and is committed to equity, diversity, and inclusion; client-centred care; integrity; kindness; quality; respect; and teamwork. This position reports to the Production Manager.

The RD supports Calgary Meals on Wheels (CMOW) programs and services to improve the food security and well-being of our community by providing clinical expertise and project work support. This position supports the Production and Programs teams with menu development and compliance, nutritional analysis and labelling, and provides client support with their nutritional requirements.

This position offers a semi-remote work arrangement with part-time hours ranging from 15 to 20 hours per week. Flexibility will be provided regarding the scheduling of hours. If you possess a passion for assisting others in enhancing their health through nutrition, along with the necessary qualifications and experience, we encourage you to reach out to us.

What we offer:

- Free parking
- Hot lunch on Tuesdays and Thursdays (no cost to staff)
- Robust social committee to facilitate social interaction and deepen a sense of community.

Qualification and Skills

- Minimum 3 years community dietitian and/or gerontology experience required.
- Member of the College of Dietitians of Alberta
- Member of the Dietitians of Canada preferred
- Valid driver's license and clear driver's abstract showing the past 3 years.
- Clean police clearance and vulnerable sector check
- Demonstrated competence with menu & recipe development and experience working with menu management software to support nutrition analysis.
- Demonstrated knowledge of community nutrition and health related programs and resources.
- Experience with quality improvement initiatives driven by client focused care & service.

- Strong organizational and time management skills with ability to shift priorities effectively.
- Strong interpersonal, verbal and written communication skills within a team environment.
- Well-developed computer and technology skills.

Please forward your resume along with cover sheet to careers@mealsonwheels.com. We thank all applicants; however only those selected for an interview will be contacted.